

CRIMINAL EVENTS

Event	Description/Comments
Charging Instruments and Pleas	
Plea-Related Documents	
Plea Agreement	

CRIMINAL EVENTS

Event	Description/Comments
Motions and Related Filings	
Motions	
Acquittal	
Alter Judgment	
Amend/Correct	<ul style="list-style-type: none"> Allows Filer to link to existing event.
Appeal In Forma Pauperis	
Appear	
Appoint Counsel	<ul style="list-style-type: none"> Enter purpose for request in free text field located on the Modify Text screen
Appoint Expert	<ul style="list-style-type: none"> Enter name and/or type of expert in free text field located on the Modify Text screen
Bifurcate	
Bill of Particulars	
Bond	
Brady Materials	
Certificate of Appealability	
Change Venue	
Compel	
Continue	
Declaration of Mistrial	
Deferral of Prosecution	
Detain	
Directed Verdict	
Disclosure	
Discovery	
Dismiss	
Dismiss/Lack of Jurisdiction	
Dismiss/Speedy Trial	
Disqualify Counsel	
Disqualify Judge	
Disqualify Juror	

CRIMINAL EVENTS

Event	Description/Comments
Downward Departure	• Notice automatically sent to U.S. Probation
Downward Departure 5K1.1	• Notice automatically sent to U.S. Probation
Early Termination of Probation/Supervised Release	• Notice automatically sent to U.S. Probation
Exclude	
Expedite	
Extension of Time to File Document	
Extension of Time to File Response/Reply	• Allows Filer to link to existing event.
Extension of Time to Indict	
File Amicus Brief	
File Excess Pages	
Forfeiture of Property	
Handwriting Exemplars	
Hearing	
In Limine	
Inspect	
Interim Payment CJA	
Issuance of Warrant in rem	
Issue Subpoenas	
Joinder	
Judgment NOV	
Judicial Recommendation Against Deportation	
Leave to Appeal	
Leave to File Document	
Medical Exam	• Notice automatically sent to U.S. Marshal
Medical Treatment	• Notice automatically sent to U.S. Marshal
Miscellaneous Relief	
Mistrial	• See Declaration of Mistrial
Modify Conditions of Release	• Notice automatically sent to U.S. Probation

CRIMINAL EVENTS

Event	Description/Comments
New Trial	
Order of Competency to Stand Trial	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Marshal
Pro Hac Vice Appearance	
Produce	
Protective Order	
Psychiatric Exam	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Marshal
Psychiatric Treatment	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Marshal
Quash	
Quash Indictment/Information	
Reconsideration	<ul style="list-style-type: none"> • Allows filer to link to existing event • Notice automatically sent to U.S. Probation
Recusal	
Reduce Sentence	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Probation
Refund of Fees Paid Electronically	
Release Bond Obligation	
Release from Custody	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Probation • Notice automatically sent to U.S. Marshal
Release of Funds	
Remand	
Remand to State Court	
Remit Fine/Assessment	
Return of Property/Post-Trial	
Return of Property/Pre-Trial	
Return of Surety	
Revoke	
Sanctions	
Seal	This is a motion to Seal. The Event itself is not sealed.
Seal Case	This is a motion to seal Case, the event is not sealed.
Seal Document	This is a motion regarding a document, but this event is not sealed.
Sealed Motion	<ul style="list-style-type: none"> • Contact the court prior to filing in order for motion to be sealed. • Filer will be responsible for service upon all appropriate parties. ECF will not serve through e-mail any sealed documents.

CRIMINAL EVENTS

Event	Description/Comments
Separate Trial on Counts	<ul style="list-style-type: none"> Allows filer to select which counts are involved.
Service by Publication	
Set Aside Forfeiture	
Set Aside Judgment	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Set Aside Sentence	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Set Aside Verdict	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Sever Defendant	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Show Cause	
Show Cause re Revocation of Probation	
Show Cause re Revocation of Supervised Release	
Special Appearance	
Speedy Trial	
Stay	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Strike	
Substitute Attorney	
Suppress	
Take Deposition	
Travel	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation Motion regarding travel of Defendant
Unseal Case	
Unseal Document	
Vacate	
Vacate (2255)	
Victims Rights	
Warrant	
Warrant for Arrest of Property	
Withdraw Document	<ul style="list-style-type: none"> Allows filer to link to existing event
Withdraw Plea of Guilty	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Withdraw Plea of Nolo Contendere	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Withdraw as Attorney	

CRIMINAL EVENTS

Event	Description/Comments
Writ	
Writ of Habeas Corpus ad prosequendum	
Writ of Habeas Corpus ad testificandum	

CRIMINAL EVENTS

Event	Description/Comments
Responses and Replies	
Affidavit in Opposition to Motion	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Affidavit in Support of Motion	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Memorandum in Opposition	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Memorandum in Support	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Reply to Response	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Response in Opposition	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Response in Support	<ul style="list-style-type: none"> • Allows filer to link to existing Motion • Can be used to respond to Magistrate's Report & Recommendation
Response to Motion	<ul style="list-style-type: none"> • Allows filer to link to existing Motion

CRIMINAL EVENTS

Event	Description/Comments
Other Filings	
Discovery Documents	
Demand for Alibi Witness	
Demand for Public Authority Witness	
Notice of Alibi	
Notice of Alibi Witness	
Notice of Error or Defect	
Notice of Insanity Defense	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Probation • Notice automatically sent to U.S. Marshal
Notice of Insanity Witness	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Marshal
Notice of Intent to Use Evidence	
Notice of Issue of Foreign Law	
Notice of Public Authority Defense	
Notice of Public Authority Opposition Witness	
Withdrawal of Alibi	
Withdrawal of Insanity Defense	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Probation • Notice automatically sent to U.S. Marshal
Withdrawal of Insanity Witness	<ul style="list-style-type: none"> • Notice automatically sent to U.S. Marshal
Withdrawal of Public Authority Defense	

CRIMINAL EVENTS

Event	Description/Comments
Waivers	
Waiver of Counsel	
Waiver of Indictment	<ul style="list-style-type: none"> Automatically serves U.S. Marshal
Waiver of Interstate Agreement on Detainers	<ul style="list-style-type: none"> Automatically serves U.S. Marshal
Waiver of Minimum Time to Trial	
Waiver of Preliminary Examination	
Waiver of Presence at Arraignment	
Waiver of Presentence Investigation Report	<ul style="list-style-type: none"> Automatically serves U.S. Probation
Waiver of Rule 5(c)(3) Hearings	<ul style="list-style-type: none"> Automatically serves U.S. Marshal Automatically serves U.S. Probation
Waiver of Speedy Trial	
Waiver of Trial by Jury	

CRIMINAL EVENTS

Event	Description/Comments
Service of Process	
Certificate of Service	• Allows filer to link to existing event
Judgment Returned Executed	
Search Warrant Returned Executed	
Search Warrant Returned Unexecuted	
Subpoena Returned Executed	
Subpoena Returned Unexecuted	
Summons Returned Executed	
Summons Returned Unexecuted	
Warrant Returned Executed	
Warrant Returned Unexecuted	
Writ of Habeas Corpus ad Prosequendum Executed	
Writ of Habeas Corpus ad Prosequendum Unexecuted	
Writ of Habeas Corpus ad Testificandum Executed	
Writ of Habeas Corpus ad Testificandum Unexecuted	

CRIMINAL EVENTS

Event	Description/Comments
Notices	
Deferral of Prosecution	<ul style="list-style-type: none"> Notice automatically sent to U.S. Probation
Nolle Prosequi	
Notice (Other)	<ul style="list-style-type: none"> Generic event; does not set hearing, or satisfy any deadlines previously set Allows filer to link to existing event.
Notice of Alibi	
Notice of Attorney Appearance -Def	<ul style="list-style-type: none"> Adds atty to case for defendant. Notice automatically sent to U.S. Marshal
Notice of Attorney Appearance - USA	
Notice of Hearing	See next page
Notice of Hearing on Motion	See next page
Notice of Intent to Seek Death Penalty	
Notice of Invocation of Rights	<ul style="list-style-type: none"> Defense document
Notice of Removal of Attorney from Electronic Notice	
Notice of Substitution of Attorney	<ul style="list-style-type: none"> Allows Filer to add new attorneys and terminate old Add new attorney first. Repeat for as many attorneys that need to be added, then end add atty selection Then select the attorney for which the new counsel is being substituted. This will terminate that atty. The court will edit the old attorney's information at a later date to stop the e-notice process to terminated attys.
Notice to Resume Prosecution	

CRIMINAL EVENTS

Event	Description/Comments
Notice of Hearing Allocation Hearing Arraignment Attorney Appointment Hearing Bench Trial Bond Forfeiture Hearing Bond Hearing Bond Revocation Hearing Change of Plea Hearing Competency Hearing Contempt Hearing Daubert Hearing Detention Hearing Detention Hearing-Material Witness Discovery Hearing Dispositional Hearing Docket Call Evidentiary Hearing Extradition Hearing Forfeiture Hearing Hearing Out of Jury Presence Hearing re Pro Se Status In Camera Hearing In Chambers Conference Initial Appearance Initial Appearance-Material Witness Initial Appearance - Revocation Proceedings Initial Appearance - Rule 40 James Hearing Jury Selection Jury Trial Materials Witness Hearing Nebbia Hearing Omnibus Hearing Plea Agreement Hearing Plea & Sentence Preliminary Exam Preliminary Revocation Hearing Pretrial Conference Psychiatric Report Hearing Remand Hearing Rule 44(c) Hearing Revocation of Probation -Final Hearing Revocation of Supervised Release -Final Hearing Scheduling Conference Sentencing Show Cause Hearing Status Conference Telephone Conference Voir Dire	<ul style="list-style-type: none"> • Filer must always get date/time from courtroom deputy prior to filing notice. • Select as many options as necessary • Multiple dates/times can be set with one notice and one transaction
Notice of Hearing on Motion	<ul style="list-style-type: none"> • Filer must always get date/time from courtroom deputy prior to filing notice. • May select more than one motion if necessary

CRIMINAL EVENTS

Event	Description/Comments
Trial Documents	
Exhibit List	
Objection	<ul style="list-style-type: none"> Do not use in response to a motion Filer must link to previously filed Trial Document
Proposed Jury Instructions	<ul style="list-style-type: none"> File the document that is annotated pursuant to Local Rule.... E-mail a non-annotated version to the judge's courtroom deputy
Proposed Voir Dire	
Request for Special Findings of Fact	
Stipulation to Jury	
Trial Brief	
Witness List	

CRIMINAL EVENTS

Event	Description/Comments
Appeal Documents	
Appeal of Magistrate Judge Decision to District Court - Criminal Case	
Appeal of Magistrate Judge Decision to District Court-Magistrate Judge Case	<ul style="list-style-type: none"> Allows filer to link to existing event.
Certificate of Record on Appeal	
Defendant Brief	
Defendant Reply Brief	<ul style="list-style-type: none"> Automatically brings up appropriate previously filed events to allow filer to link to.
Government Brief	<ul style="list-style-type: none"> Allows filer to link to existing appeal event.
Government Reply Brief	
Notice of Appeal - Conditions of Release	
Notice of Appeal - Final Judgment	
Notice of Appeal - Interlocutory	
Notice of Docketing Appeal from Magistrate Judge Decision	
Transcript Request - Appeal	

CRIMINAL EVENTS

Event	Description/Comments
Other Documents	
Affidavit	<ul style="list-style-type: none"> Asks for Affiant's name Allows Filer to link to existing event.
Affidavit - Rule 40	<ul style="list-style-type: none"> Asks for Affiant's name Automatically serves US Marshal & US Probation
Certified Copy Request	<ul style="list-style-type: none"> Allows filer to ask for a certified copy of a document. Can only request one document per transaction Charges \$9 to the user's credit card Certified document is e-mailed back to filer.
Certified Copy Request	
Consent to Inspection of PSI	
Consent to Magistrate Judge for Disposition on Motion	
Consent to Trial Before US Magistrate Judge	
Declaration	<ul style="list-style-type: none"> Asks for Declaration of? Allows Filer to link to existing event.
Expert Witness Disclosure	
Financial Affidavit - CJA23	
Information to Establish Prior Conviction	
Joinder	<ul style="list-style-type: none"> Allows Filer to link to existing event.
Objection to Report and Recommendations	<ul style="list-style-type: none"> Allows Filer to link to existing event.
Objection/Response/Reply to Presentence Investigation Report	
Presentence Investigation Report	<ul style="list-style-type: none"> Cannot be filed by external users
Pretrial Memorandum	
Redacted Document	<ul style="list-style-type: none"> Allows Filer to link to existing event.
Redaction Index	
Refusal of Magistrate Judge Jurisdiction	
Reply (generic)	<ul style="list-style-type: none"> Allows Filer to link to existing event.
Response (generic)	
Response to Order to Show Cause	
Satisfaction of Judgment	<ul style="list-style-type: none"> Allows Filer to link to existing event.

CRIMINAL EVENTS

Event	Description/Comments
Sealed Document	<ul style="list-style-type: none"> Filer must seek permission to file this prior to completing the transaction. Filer will be responsible for service upon all appropriate parties. ECF will not serve through e-mail any sealed documents.
Sentencing Memorandum	
Status Report	
Stipulation	<ul style="list-style-type: none"> Allows Filer to link to existing event. Select all parties who are stipulating
Subpoena	<ul style="list-style-type: none"> Asks filer for name of person served Asks for date of service (required)
Supplement	<ul style="list-style-type: none"> Allows Filer to link to existing event.
Transcript Request	<ul style="list-style-type: none"> Asks for dates of Hearing Asks for judge hearing was before
Withdrawal of Motion	<ul style="list-style-type: none"> Allows Filer to link to existing event Only shows motions